

Riddhi Siddhi Gluco Biols Limited

Regd. Office : 10, Abhishree Corporate Park, Nr. Swagat Bungalow BRTS Bus Stand,
Ambali-Bopal Road, Ahmedabad-380 058. Phone : +91 2717 298600-602 & 297409
E-mail : ahmd@riddhisiddhi.co.in Website : www.riddhisiddhi.co.in
CIN NO. L24110GJ1990PLC013967



03rd September, 2018

To,
The Department of Corporate Service,
BSE Limited,
Ground Floor, P. J. Tower,
Dalal Street,
Mumbai-400001

Dear Sir/Madam,

Sub.: Notice of 27th Annual General Meeting and Book Closure

Notice is hereby given that 27th Annual General Meeting of the Members of the Company will be held on Tuesday, 25th September, 2018 at 10.00 A.M. at RGM Grand, Rituraj Corporate Park, B/h., Mondeal Park, Nr. Gurudwara, S. G. Road, Thaltej, Ahmedabad - 380 059 and copy of the notice is annexed.

Pursuant to Section 91 of the Companies Act, 2013, read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015, we hereby give Notice that Register of Members and the Share Transfer Register will remain closed from Tuesday, 18th September, 2018 to Tuesday, 25th September, 2018 (both days inclusive) for the purpose of Annual General Meeting. For the purpose of E-voting, the cut-off date is Tuesday, 18th September, 2018.

Thanking You

For, Riddhi Siddhi Gluco Biols Limited



(Mukeshkumar Samdaria)
Chief Financial Officer

NOTICE

NOTICE IS HEREBY GIVEN THAT THE 27TH ANNUAL GENERAL MEETING OF RIDDHI SIDDHI GLUCO BIOLS LIMITED WILL BE HELD ON TUESDAY 25TH SEPTEMBER, 2018 AT RGM GRAND, RITURAJ CORPORATE PARK, B/H., MONDEAL PARK, NR. GURUDWARA, S. G. ROAD, THALTEJ, AHMEDABAD – 380 059 AT 10:00 A.M. TO TRANSACT THE FOLLOWING BUSINESSES:

ORDINARY BUSINESSES:

1. a). To receive, consider and adopt the Audited Standalone Statement of Profit & Loss for the year ended on 31.03.2018 and the Balance Sheet as on the said date, Cash Flow Statement for the year then ended together with the Auditor's Report, Directors' Report and Secretarial Audit Report thereon.
- b). To receive, consider and adopt the Audited Consolidated Financial Statements of the Company for the financial year ended on March 31, 2018 including the Audited Consolidated Balance Sheet as at 31.03.2018 and the consolidated Statement of Profit and Loss for the year ended on that date together with reports of the Auditors thereon.
2. To declare dividend on 8%, Non-Cumulative Redeemable Preference Shares for the year ended 31.03.2018.
3. To appoint a Director in place of Mr. Siddharth G. Chowdhary (DIN: 01798350) who retires by rotation and being eligible, offers himself for reappointment.

SPECIAL BUSINESS:

4. To appoint Mr. Balveermal Singhvi, DIN: (05321014) as an Independent Director of the Company:

To consider and, if thought fit, to pass with or without modification, if any, the following resolution as an **ordinary resolution**:

"RESOLVED THAT Mr. Balveermal Singhvi (DIN: 05321014), who was appointed as an Additional Director by the Board of Directors on 12th February, 2018 pursuant to the provisions of Section 161(1) of the Companies Act, 2013 and the Articles of Association of the Company and whose term of office expires at this Annual General Meeting and who is eligible for appointment and in respect of whom the Company has received recommendation from the Nomination and Remuneration Committee under Section 160(1) of the Act proposing his candidature for the office of Director of the Company, be and is hereby appointed as Director of the Company.

RESOLVED FURTHER THAT pursuant to the provisions of Sections 149, and 152 read with Schedule IV and all other applicable provisions of the Companies Act, 2013 read with Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) and in pursuance to applicable Regulations of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the appointment of Mr. Balveermal Singhvi (DIN: 05321014), who meets the criteria for independence as provided in Section 149(6) of the Act and Regulation 16(1)(b) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and who has submitted a declaration to that effect, and who is eligible for appointment as an Independent Director of the Company, not liable to retire by rotation, for a term of five years, commencing 12th February, 2018 to 11th February, 2023, be and is hereby approved."

For and on behalf of the Board of Directors

(Kinjal Shah)

Company Secretary

Membership No. FCS 7417

Place : Ahmedabad

Date : 14.08.2018

Registered office:

10, Abhishree Corporate Park,

Nr. Swagat Bunglows BRTS Busstand,

Ambali – Bopal Road, Ahmedabad – 380 058

NOTES:

1. Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013, setting out the material facts in respect of business under item No. 4 is annexed hereto.
2. A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER.

A PERSON CAN ACT AS PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY AND HOLDING IN THE AGGREGATE NOT MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY. A MEMBER HOLDING MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY MAY APPOINT A SINGLE PERSON AS PROXY. HOWEVER, SUCH PERSON SHALL NOT ACT AS A PROXY FOR ANY OTHER PERSON OR SHAREHOLDER.
3. Proxies in order to be effective must be received by the Company not less than 48 hours before the commencement of the Meeting.
4. Books of the Company shall remain closed from Tuesday, 18.09.2018 to Tuesday, 25.09.2018, (both days are inclusive).
5. Members are requested to notify immediately any change in their Registered Address to the Company's Registrar, **LINK INTIME INDIA PRIVATE LIMITED**, Unit: Riddhi Siddhi Gluco Biols Limited, C-101, 1st Floor, 247 Park, L. B. S. Marg, Vikhroli (West) Mumbai – 400 083.

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6. Members, who hold shares in dematerialized form, are requested to bring their Client ID and DP ID Nos. for easier identification of attendance at the Meeting.
7. Shareholders seeking any information with regard to the Accounts are requested to write to the Company at an early date to enable the Management to keep the information ready.
8. The documents referred to in this Notice are open for inspection by any Member at the Registered Office of the Company during the Company's business hours on any working day up to the date of the Annual General Meeting and will also be available for inspection at the Meeting.
9. Pursuant to the Green Initiative taken by the Government, your Company shall send Annual Report and other communications from time to time to the shareholders electronically to the e-mail address provided by them.
10. The Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for availing Electronic Voting facility which is required as per provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of Companies (Management and Administration) Rules, 2014. Members having shares in physical form are requested to intimate their e-mail Ids to Registrar & Share Transfer Agents viz., Link Intime India Pvt. Ltd., and members holding shares in electronic form are requested to intimate their e-mail Ids to Depository Participants with whom they have maintained their Demat Account.
11. Details of Directors seeking Appointment/Re-Appointment at the Annual General Meeting (Pursuant to Regulation 36(3) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and further, the Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India requires certain additional disclosures with respect to appointment of Independent Director, which are mentioned below:

Particulars	Mr. Siddharth Chowdhary (Item No. 3)	Mr. Balveermal Singhvi (Item No. 4)
Age	34 years	69 years
Date of Appointment on Board	21.05.2015	12.02.2018
Functional Expertise	Finance Sector	Accounting, Auditing and Banking Services
Qualifications	B.Com., MBA in International Accounts & Business Finance	B.Com., Diploma in Cost and Works Accountant
Terms and Conditions of appointment	Appointment as an Executive Director for the period of 3 years.	Appointment as an Independent Non-Executive Director for a period of 5 years.
Remuneration Paid	Rs. 4 lakh per month plus perquisites as approved by Board.	Nil
Directorship in other Companies	Safari Biotech Private Limited, Shree Rama Newsprint Limited, Bluecraft Agro Private Limited	TGB Banquets and Hotels Limited, Kalptaru Metfab Private Limited, Param Jewels Private limited
Chairman/ Member of Committee in other Companies	Nil	1
No. of Equity Shares held in the Company	20,120	Nil
Relationship with other directors, Manager and other KMP of the Company	Son of Chairman of the Company Mr. Ganpatraj L. Chowdhary	None
No. of Meetings of the Board attended during the year	6	N.A.

12. E-Voting Instructions

The instructions for shareholders voting electronically are as under:

The instructions for shareholders voting electronically are as under:

- (i) The voting period begins on Saturday, 22.09.2018 (09:00 a.m.) and ends on Monday, 24.09.2018 (05:00 p.m.). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of Tuesday 18.09.2018 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the e-voting website www.evotingindia.com.
- (iii) Click on Shareholders
- (iv) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.

- (vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both de mat shareholders as well as physical shareholders) <ul style="list-style-type: none"> Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Postal Ballot / Attendance Slip indicated in the PAN field.
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none"> If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).

- (viii) After entering these details appropriately, click on “SUBMIT” tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN **180901032** for the relevant **Riddhi Siddhi Gluco Biols Limited** on which you choose to vote.
- (xii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (xvii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Shareholders can also use Mobile app - “m - Voting” for e voting . m - Voting app is available on Apple , Android and Windows based Mobile. Shareholders may log in to m - Voting using their e voting credentials to vote for the company resolution(s).
- (xix) **Note for Non – Individual Shareholders and Custodians**
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details, user would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xx) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.

In case of members receiving the physical copy:

- (A) Please follow all steps from sr. no. (i) to sr. no. (xvii) above to cast vote.
- (B) The voting period begins on Saturday, 22.09.2018 at 09.00 a.m. and ends on Monday, 24.09.2018 at 05.00 p.m. During this period shareholders’ of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date Tuesday, 18.09.2018 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (C) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.co.in under help section or write an email to helpdesk.evoting@cdslindia.com.

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A Member can opt for only one mode of voting, i.e., either through e-voting or by Ballot. If a Member casts votes by both modes, then voting done through e-voting shall prevail and Ballot shall be treated as invalid.

Green Initiative – An Important Communication to Members

Ministry of Corporate Affairs has taken a green initiative by permitting companies to send various documents like notices, annual reports including annual accounts etc. to its Members through electronic mode. Keeping in spirit with the said initiative, we request you to update your email ID with your respective DP's in case of shares held in electronic form and with Registrar & Share Transfer Agent - M/s Link Intime India Private Limited in case of shares held in physical form. Email is a better method to receive the communications quickly, with least cost implications and have longer shelf life. Company proposes to send all permitted communications electronically to the email id's of Members unless specific request is received for a physical copy from Member. Please act and contribute to preserve environment for our better future.

ANNEXURE TO THE NOTICE
EXPLANATORY STATEMENT UNDER SECTION 102 OF THE COMPANIES ACT, 2013 ("THE ACT")
ITEM NO. 4

Mr. Balveermal Singhvi (DIN: 05321014) was appointed as an Additional Non-Executive Independent Director with effect from 12.02.2018 by the Board pursuant to the relevant provisions of Section 161 of the Companies Act, 2013 read with SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015. He shall hold office for a period of 5 years up to 11.02.2023. Keeping in view his experience and knowledge and upon receipt of recommendation of Nomination and Remuneration Committee in terms of Section 160(1) of the Companies Act, 2013 recommending his candidature for the office of Director, the Board considers the appointment of Mr. Balveermal Singhvi as an Independent Director.

The Company has received consent and declaration from Mr. Balveermal Singhvi to the effect that he meets the criteria of independence as provided in Section 149(6) of the Act and Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations").

In compliance with the provisions of section 149 of the Act, the said appointment is now being placed before the Members for their approval. Further, the Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India requires certain additional disclosures with respect to appointment of Independent Director, which are mentioned below:

Age	69 Years
Date of appointment on Board	12.02.2018
Qualification	B.Com and Diploma in Cost and Works Account.
Profile	Mr. Balveermal Singhvi is retired Bank employee having expertise in Accounting and Auditing and Banking related matters.
Terms and Conditions of Appointment	For a period of 5 years upto 11.02.2023.
Remuneration Paid	Nil
Directorship in other entities	1. TGB Banquets and Hotels Limited 2. Kalptaru Metfab Private Limited 3. Param Jewels Private limited
Chairman/member of Committee in other Companies	Chairman of Audit Committee, Nomination and Remuneration Committee and Stakeholder relationship Committee in TGB Banquets and Hotels Limited.
No. of Equity shares held in the Company	Nil
Relationship with other directors, manager and KMP of the Company	No
No. of meetings of Board attended during the year	N.A.
Justification for appointment as Independent Director	As he met the criteria of independence as prescribed under Section 149(6) of Companies Act, 2013.

The consent of the members is sought by way of an Ordinary Resolution as set out in Item No. 4 of the notice.

Except Mr. Balveermal Singhvi, the appointee, none of the Directors and Key Managerial Personnel of the Company and their relatives are, directly or indirectly concerned or interested in the above resolution.

For and on behalf of the Board of Directors

Place : Ahmedabad

Date : 14.08.2018

Registered office:

10, Abhishree Corporate Park,
Nr. Swagat Bunglows BRTS Busstand,
Ambali – Bopal Road, Ahmedabad – 380 058

(Kinjal Shah)
Company Secretary
Membership No. FCS 7417

RIDDHI SIDDHI GLUCO BIOLS LIMITED
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CIN: L24110GJ1990PLC013967

 REGISTERED OFFICE: 10, Abhishree Corporate Park, Nr. Swagat Bunglows BRTS Busstand,
Ambali – Bopal Road, Ambali, Ahmedabad – 380 058

ATTENDANCE SLIP
(Please complete this Attendance Slip, and hand it over at the entrance of the meeting hall.)

 I, hereby record my presence at the 27th Annual General Meeting of Riddhi Siddhi Gluco Biols Limited to be held on 25.09.2018.

Signature : _____

Folio No.: / Client ID _____

Name of the Shareholder: _____

RIDDHI SIDDHI GLUCO BIOLS LIMITED
CIN: L24110GJ1990PLC013967

 REGISTERED OFFICE: 10, Abhishree Corporate Park, Nr. Swagat Bunglows BRTS Busstand,
Ambali – Bopal Road, Ambali, Ahmedabad – 380 058

Form No. MGT-11
Proxy form
*[Pursuant to section 105(6) of the Companies Act, 2013 and Rule 19(3) of
Companies (Management and Administration) Rules, 2014*

CIN : L24110GJ1990PLC013967

Name of the company : Riddhi Siddhi Gluco Biols Limited

 Registered office : 10, Abhishree Corporate Park, Nr. Swagat Bunglows BRTS Busstand, Ambali – Bopal Road, Ambali, Ahmedabad –
380 058

Name of the member (s) : _____

Registered Address : _____

E-mail ID : _____

Folio No/Client ID : _____

DP ID : _____

I/We, being the member (s) and holder of _____ shares of Riddhi Siddhi Gluco Biols Limited, hereby appoint

1. Name : _____

Address : _____

E-mail ID : _____ Signature : _____ or failing him

2. Name : _____

Address : _____

E-mail ID : _____ Signature : _____ or failing him

1. Name : _____

Address : _____

E-mail ID : _____ Signature : _____

 as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 27th Annual General Meeting of the Company, to be held on the 25.09.2018 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.	FOR	AGAINST
1. Adoption of Annual Accounts of Company as on 31st March, 2018.		
2. Declaration of Dividend on Preference Shares.		
3. Re-appointment of Mr. Siddharth G. Chowdhary, who retires by rotation.		
4. Appointment of Mr. Balveermal Singhvi as an Independent Director of the Company		

Signed this _____ day of _____, 2018

Signature of shareholder _____

Signature of Proxy holder(s) _____

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

RIDDHI SIDDHI GLUCO BIOLS LIMITED
CIN: L24110GJ1990PLC013967

REGISTERED OFFICE: 10, Abhishree Corporate Park, Nr. Swagat Bunglows BRTS Bus Stop,
Ambali – Bopal Road, Ambali, Ahmedabad – 380 058

LETTER TO MEMBERS FOR KYC UPDATION
14.08.2018

Dear Shareholders/Members,

Subject: - Updating the necessary KYC details of registered and/or joint holders. Dear Sir/Madam,

We refer to the SEBI circular no. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018, in which SEBI has directed all the listed Companies to record the PAN and BANK ACCOUNT details of all their shareholders holding shares in physical mode through their RTA. Accordingly, your Company has initiated steps for registering the PAN details of all the shareholders (including joint holders, if any) and the BANK ACCOUNT details of the registered shareholder.

We would like to register other KYC details such as email id, mobile number, specimen signature and nomination. Your present status of each requirement is provided in KYC form. In this contest, we request you to kindly fill in the details as mentioned in KYC form and forward the same along with all the supporting documents based on requirements considering the below mentioned points.

A. For updating PAN of the registered and/or joint shareholders

- Self- attested legible copy of PAN card (exempted for Sikkim Shareholders)

B. For updating Bank Account details of the registered shareholder

1. In cases wherein the original cancelled cheque leaf has the shareholder's name printed
 - For address proof : Self- attested legible copy of Aadhar/passport/utility bill (not older than 3 months)
 - Original cancelled cheque leaf containing the Bank A/c No., Bank Name, type of account, IFSC Code, MICR Code with the name of the shareholder

OR

2. In cases wherein the cancelled cheque leaf does NOT contain the shareholder's name
 - For address proof : Self- attested legible copy of Aadhar/passport/utility bill (not older than 3 months)
 - Original cancelled cheque leaf containing the details, Bank A/c No., , Bank Name, type of account, IFSC Code, MICR Code.
 - Legible copy of the bank passbook / bank statement specifying the KYC details of the registered shareholder such as the name, address, bank account number etc. duly attested by the officer of the same bank with his signature, name, employee code, designation, bank address stamp, phone no. and date of attestation.

C. For updating the Specimen signature of the registered and/or joint shareholders

- Affidavit duly notarised on non-judicial stamp paper of ₹100/-
- Banker's verification (format available on www.linkintime.co.in under Resources-Download-General-Change of Signature)
- Original cancelled cheque containing the details, Bank A/c No., Bank Name, type of account, IFSC Code, MICR Code
- Legible copy of the bank passbook / bank statement specifying the KYC details of the registered shareholder such as the name, address, bank account number etc. duly attested by the officer of the same Bank with his signature, name, employee code, designation, bank address stamp, phone no. and date of attestation.. **(if the cancelled cheque leaf does not contain shareholder name)**

D. For registering Email id: Email-id of the registered shareholder for all future communication in electronic mode (Go Green Initiative)

E. For registering Mobile No.: Mobile no of registered shareholder for future direct communication

F. For registering Nominee: You are requested to register the Nomination (Form SH-13) to your folio. Nomination form is available on RTA's website at www.linkintime.co.in under Resources-Downloads-General- Nomination.

We request you to kindly forward duly filled in KYC form along with copies of supporting documents for all the "Required" remarks at below mentioned address. Single copy of supporting document is sufficient for updating multiple subjects.

LINK INTIME INDIA PRIVATE LIMITED

C 101 - 247 Park L.B.S. Marg Vikhroli (West), Mumbai-400083 CIN: U67190MH1999PTC118368

Tel: 022-49186000 Email: rnt.helpdesk@linkintime.co.in Website: www.linkintime.co.in

FOR RIDDHI SIDDHI GLUCO BIOLS LIMITED

(Kinjal Shah)

Company Secretary

Membership No. FCS 7417

ROUTE MAP FOR AGM VENUE

